

Minutes of ALB Meeting on  
July 14, 2020

### **Attendance**

ALB: Kathy Schluter, Mike Stoehr, Dick Barnes, Sean Gaffney, John Frunceck, Sharon Garrett, Julie Whitney

Staff: Pastor Matt, Pam Vaughan, Nell Nash, Dan Murphy, Steve Lirely

Guest: Laurie Jeffery, Dick Steinmetz, Mary Paull

Julie opened the meeting with prayer.

### **Approval of Minutes - Kathy**

The minutes of the June meeting were approved as written. Dick Steinmetz argued that the resolution about the 810 sales proceeds did not reflect the views of the Trustees. Kathy responded that the resolution was nonetheless offered and approved and suggested that Trustees bring a comprehensive recommendation that addresses improvements, repairs and maintenance of the church and the houses back to ALB for further consideration.

### **Devotion - Pastor Matt**

Pastor Matt asked where we find sanctuary and why. Many cited outside in nature and long-time summer vacation spots because there is a sense of peace and time for reflection and closeness to God. Matt noted that he also finds inspiration from the night sky (everyone sees the same stars) and the Lord's Prayer (no I or me).

### **Pastor's Report - Pastor Matt**

Pastor Matt will begin a three-week sermon series on "Great Expectations" on Sunday. Because he vacationed in a COVID hot spot, he will be tested and self-quarantine until he receives a negative test result.

Pastor Matt is considering what class he will teach in the fall. He is also interested in ways to enhance the church's digital presence.

The church was again awarded the Rainbow Covenant for its missions work in 2019.

### **Fall Programming - Pastor Matt**

Rally Day - will not be held

Sunday School and Youth Program - will follow the re-open approach adopted by area schools

Confirmation - a recognition will be held on September 13 much like that held for High School seniors earlier this summer

Pumpkin Sale - TBD

UMW Luncheon and Harvest Bazaar -TBD

WOW worship and classes - will continue on-line

### **In-person Worship - Pastor Matt**

The in-person worship services at 9 and 10:30 am have been sparsely attended with maximum total attendance not exceeding 25 (40 with band members, tech support and

staff) and has declined each week. The 9 am service is about twice as large than the 10:30 am service. The livestream has also declined, although on-line views during the week are still strong. Pastor Matt is considering whether to extend the service from 40 minutes to one hour.

#### **PPP Loan Update - Pam and Kathy**

Pam and Kathy have determined that, during the 8-week covered period, the church spent the entire loan amount on payroll and other eligible expenses and met the FTE Reduction Test. Consequently, we should receive full forgiveness of the loan. Experts are advising, however, that borrowers not rush to submit their applications for forgiveness since many banks are still developing their own applications and/or processes to review applications. Additional guidance is also still being issued. For accounting purposes, the loan must be treated as a liability until it is forgiven at which point it will convert to income.

#### **Financial Update - Sean and Pam**

**FY 2019-20 Budget** - The church ended the 2019-20 with sufficient net income to pay its apportionment installments through June with a small surplus of \$1,847.19. Pledge Income was down by \$35,500 and Non-pledge Income was down \$12,000. However, expenses were down by a similar amount. Pam expects more pledge income to come in once she sends out the end of year statements. Additional pledge income will be posted to FY 19-20, while additional expenses will be posted to FY 20-21.

**Capital Campaign and Special Roof Appeal** - The Capital Campaign has received \$874,111 and has a cash balance of \$207,952. The Capital Fund has a balance of \$109,720. The Special Roof Appeal has a balance of \$322,852 including unpaid pledges of \$8,500. The Building Maintenance Fund, with the addition of the 810 sales proceeds, has a balance of \$245,453.

#### **Stewardship Campaign for FY 2020-21 - Pam**

Pastor Matt sent a letter to the congregation on July 7 explaining that our annual stewardship campaign will not be held in the fall. Instead Pam included a letter with the end of year statements sent during the week of July 16 stating that we will assume everyone will continue their pledge for FY 20-21 unless they notify Pam otherwise.

#### **Trustees - Dick**

**Church Roof Update** - the roof project will begin on July 20. The Heather Blend shingles - a reddish brown color - will be used.

The total cost of the roof replacement and related costs will be \$392,550 broken down as follows:

Roof Replacement Costs:

\$331,000 - Crandall Roofing cost

\$16,500 - 5% contingency for site decisions

\$10,000 - Butters-Fetting estimate for removal of HVAC equipment

\$5,500 - Estimated consultant fees

\$1,450 - Scupper for NE roof

\$364,450  
Additional Related Costs:  
\$19,500 - RTU Replacement  
\$ 8,600 - Tuck Pointing  
\$28,100

\$392,550 - Total Cost  
\$322,571 - Roof Fund  
\$ 69,989 Additional Cost

It has not been decided whether the Additional Cost will be paid from the Capital Fund or the Building Maintenance Fund.

### **Miscellaneous Items**

The dumpsters will be put on slabs behind 810.  
Quotes were obtained to trim (\$1000) and cut down (\$600) the tree on the front lawn of 816. A decision on whether to trim or remove the tree has not been made.  
The north windows of the church will be cleaned after the new roof is installed.

### **Proposed Christ Scientist Development - Kathy**

On Friday, June 26, WiRED Properties filed its final PDD Petition to develop the Christ Scientist property with the Village. Aside from reducing the number of floors of the houses from three to two, the design is very similar to the original.

Three hearings are scheduled to consider the petition:

Architectural Review Commission - Thursday, August 6 @ 5:30 pm

Planning Commission - Tuesday, August 18 @ 6 or 7 pm

Village Board - Tuesday, September 8 @ 6

The hearing will be virtual and dial-in information will be provided.

There will be an opportunity for members of the church to give testimony about our concerns with the design of the development and our parking and safety issues at each hearing. Testimony is typically limited to 2-3 minutes and can be a statement that is read. Because the hearings will be virtual, testimony will be given over a laptop or phone. We are recruiting several people to testify at each hearing.

Kathy Schluter, Dick Barnes, Dick Steinmetz, Dan Murphy and Monica Bessette met with Paul Boening, Village Manager, John Edlebeck, Village Engineer, and Stephanie Hackler, Village Planner on Thursday, July 9 to discuss our parking and safety concerns around the church. We provided them with a list of Parking and Safety Options and a paper identifying the Parking and Safety Needs of the church. They promised to review both and offer proposals at a second meeting scheduled for Thursday, August 6.

Dick Steinmetz will investigate hiring an urban planner to assist us in developing parking and safety options and will present a proposal to the ALB.

### **Staff Parish Relations - Dick**

Ron Kral has retired from his part-time position as Director of Visitation. He has received thank you cards and notes from the homebound people he served. It was suggested that SPRT also solicit a love offering from the congregation.

**Closed Session**

Julie closed the meeting in prayer.

**The next ALB meeting will be held on Tuesday, August 11 at 6:30 pm by Zoom.**

Respectfully submitted,  
Kathleen Schluter